

## **Appending files using PrimoPDF**

In addition to converting virtually any file type to PDF, you can use PrimoPDF to combine multiple documents together into a single PDF, using PrimoPDF's "Append to Existing" feature. By simply changing one setting, you can configure PrimoPDF to automatically add all of the pages from your current document to an existing file.

Here's how it's done:

1. Open a document to convert to PDF and select Print, then choose the PrimoPDF printer and click OK.
2. From the PrimoPDF window, click Options.
3. Click Save As, highlight the file you wish to add pages to, and click OK.
4. Under If PDF exists, choose Append to Existing and click OK.
5. Lastly, click Create PDF - PrimoPDF will take care of the rest!

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[http://www.primopdf.com/help/tip\\_combining\\_pdf\\_files.aspx](http://www.primopdf.com/help/tip_combining_pdf_files.aspx)